

**Oceana County Department of Veterans Affairs
Relief Meeting/Business Meeting
Meeting Minutes, September 28, 2016**

The Oceana County Department of Veterans Affairs Relief Meeting was called to order at 9:03 a.m. in the County Commissioners Conference Room by Terry Dykema, Vice Chairman

Roll Call: Terry Dykema (TD), Darrell Hogston (DH), Steve Fell (SF), Ruth Burmeister (RB).

Members Absent: Bob Fong (excused), Kim Loncar (excused).

Guests Present: None.

Claim #104-16 Claim for help with car repair and rent. Motion 2nd by TD.
Motion by SF to pay up to \$1,160.00 for car repair and one month rent.
Roll Call Vote: Darrell Hogston, Steve Fell, Terry Dykema. **Motion**
Yea – 3, Nay – 0 All in favor

Approved.

V#125-16 \$760.00 (estimated repair cost) Paul's Auto

V#126-16 \$210.00 Sable Pointe Apartments

Claim 105-16 Claim for help with new well (shared cost with DHS and MVTF). Motion 2nd by DH.
Motion by DH to pay \$952.00 for shared new well cost.
Discussion regarding concerns that the MVTF has made this request; approved due to urgency of restoring water to claimant's home; letter to be sent to MVTF to voice concerns.
Roll Call Vote: Darrell Hogston, Steve Fell, Terry Dykema. **Motion**
Yea – 3, Nay – 0 All in favor

Approved.

V#127-16 \$952.00 Vendor to be determined.

Discussion of concerns regarding recent relief application received: applicant did not qualify and did not complete application or submit required attachments (income information, bills, etc.)

Claims Review Session was adjourned at 9:54 a.m. by Terry Dykema, Vice Chairman.
Went into Workshop.

2017 Budget. Review and discussion of proposed 2017 budget presented by SF, to be submitted to County Administrator today.

MACVC Presentation. Discussion of need, as soon as possible, to schedule this presentation of differences between county veterans offices and millage funded veterans offices. RB to forward contact information to BF to initiate. County Administrator and County Commissioner Chairperson to be invited, others interested welcome to attend.
Motion by KL to send memo/invite to MACVC requesting presentation. Motion 2nd by DH.
Voice Vote: Yea – 4 Nay - 0 All in favor. **Motion**

Approved.

Workshop Session closed at 11:45 a.m. by Terry Dykema, Vice Chairman.

**Oceana County Department of Veterans Affairs
Business Meeting
Meeting Minutes, September 28, 20**

The Oceana County Department of Veterans Affairs Business Meeting was called to order at 1:05 p.m. in the County Commissioners Conference Room by Terry Dykema, Vice Chairman.

Pledge of Allegiance

Roll Call: Terry Dykema (TD), Darrell Hogston (DH), Steve Fell (SF), Kim Loncar (KL), Ruth Burmeister (RB), Andy Sebolt - County Commissioner Liaison (AS).

Members Absent: Bob Fong (excused).

Guests Present: None.

Approval of Agenda

Motion by SF to accept Agenda as published.

Voice Vote: Yea – 4 Nay - 0 All in favor.

Motion 2nd by DH.

Motion Approved.

Approval of Consent Agenda

Motion by DH to accept Consent Agenda as published.

Voice Vote: Yea – 4, Nay - 0 All in favor.

Motion 2nd by SF.

Motion Approved.

Correspondence

Letter and flyer from Parkview Manor Apartments in Hart – announcing openings of low income housing, located at 710 E. Main Street in Hart.

September 2016 Michigan Veterans Trust Fund (MVTF) Newsletter from Lindell Holm.

Sub-Committee Reports

VSO (Veterans Service Officer) Report – RB

Training Conference attended September 21 – 23: Fall MACVC in Frankenmuth. Information regarding pending legislation affecting Veterans was presented at conference - RB will email slideshow to all; update on Veterans Home in Grand Rapids, and more homes planned for Michigan.

October 7, 2016, VSO out office: Pledge to End Veteran Homelessness event in Fremont, sponsored by the Michigan State Housing Development Authority and the Michigan Veterans Affairs Agency. The two-part event will include a morning session with overview of Veteran’s homelessness issues, followed by a session on equipping the community to deal with Veteran’s homelessness.

October 11, 2016 – Flu Vaccine Clinic for County Employees and Spouses, 1 – 3 pm/break room in County Building.

October 21, 2016 – VSO out of office to attend Joint VFW/VFW Auxiliary Conference in Kalamazoo.

Budget and Finance Committee - SF New Expenditures:

V# 128-16	Frontier/phone and internet.	\$112.82	Pre-approved expense.
V#-129-16	Xonetech.	\$508.75.	
	Motion by SF to pay \$508.75 for 18.5 hours website fee.		Motion 2 nd by DH.
Roll Call Vote:	Darrell Hogston, Steve Fell, Kim Loncar, Terry Dykema.		
Yea – 4, Nay – 0	All in favor		Motion Approved.

Budget Expenses Report:

Total department expenditures through September 27, 2016. \$6,037.33.

Community Relations – TD

New business card order being placed, send preferences to RB.

Personnel Committee – DH

Review of revised RFP for webmaster requested, DH to email. Next step is County Administrator review.

Policy and Procedures – BF

Revisions still in progress by KL and DH.

County Commissioner’s Veterans Liaison - Andy Sebolt

Nothing to report at this time.

Old Business

Website update. Plan is to take the website live by end of week.

Second computer for office. Reminder for BF, upon his return from being out of town, to place order using Department credit card.

Great Lakes People Fund. Application sent by U.S. mail on September 27, 2016.

County Incentive Grants. Application to be made for reimbursement after computer purchase.

New Business

None at this time.

Special Notes:

None.

No further committee business at this time. No public comments.

Adjournment

Department Meeting adjourned at 3:05 p.m. by Terry Dykema, Vice Chairman.

The next general meeting will be Wednesday, October 12, 2016. NOTE LOCATION BELOW (one time only) 9:00 a.m.

Veterans Affairs Relief Meeting

1:00 p.m. Veterans Affairs Business Meeting, held in **Golden Township Hall**

Refreshments – SF

Bob Fong, Chairman
/KS

Kim Loncar, Secretary